

# Harbordale Elementary School

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Theresa Bucolo, Principal Jennifer Kashdin, Assistant Principal



Welcome to Harbordale Elementary School and a new school year! We are extremely excited to welcome you to the start of the 2019-20 school year. We anticipate this year to be very busy, filled with many student activities, exciting family, fun-filled events and challenging and rigorous Florida state standards for our students and teachers. Student safety and academic success are our main goals for this school year.

In the effort to continue to monitor safety at our school, we are continuing our safety measures to provide the safest learning environment for your child and our staff.

## Safety and Security Measures On-going...

- ▶ Students and Staff will be required to wear identification badges at all times.
- ▶ Students are required to wear uniforms daily to include solid red or white polo shirts and navy bottoms.
- ▶ All gates during school hours will be locked at all times.
- ▶ All classrooms doors will remain locked throughout the day.
- ▶ Beginning the first day of school, during school hours, the district has assigned a School Safety Guardian. This is an armed individual, who has met state and district guidelines to serve in this capacity.
- ▶ In order to be on campus, all visitors, volunteers and guests will be required to report to the Front Office and sign in.
- ▶ We will continue our practice of monthly Code Yellow/Red/Fire Drills.
- ▶ All volunteers are required to complete the district's volunteer application process on-line at [browardschools.com/getinvolved](http://browardschools.com/getinvolved). If you are an approved volunteer, your status will automatically carry over for this school year. In order to participate in any activities during school hours, parents must be registered and approved.

## Arrival Procedures...

- ▶ Students are permitted on campus beginning at 7:30 a.m. Supervision is provided in designated areas.
- ▶ Wednesday, August 14<sup>th</sup> - Friday, August 16<sup>th</sup>, parents will be permitted to escort their child to the classrooms. Independence Day for all students will begin Monday, August 19<sup>th</sup>.
- ▶ Effective Monday, August 19<sup>th</sup>, Parent/Visitor Stop Points will be implemented. Only students will be permitted to enter the buildings.

#### Stop Points for Parents...

- ▶ K-1 Top of Ramp (at first grade building & Media Center)
- ▶ 2-5 Building Entrance Doors for the Two-Story Building
  
- ▶ Volunteers are welcomed after 8:00 a.m. Please remember to report to the Front Office to sign-in and receive your badge.
- ▶ Please be advised there is no staff supervision of students prior to 7:30 a.m. Parents may not drop off students before this time.
- ▶ All perimeter gates throughout the campus will be secured at 8:00 a.m. Those arriving after 8:00 a.m. must enter through the Front Office.

#### Lunch Procedures...

- ▶ Lunches and classroom deliveries must be in the front office by 10:30 a.m. They will be delivered to the Cafeteria for students to pick up at lunch.
- ▶ Per District policy, the school cannot accept lunches delivered for students from commercial vendors.
- ▶ Starting Tuesday, September 3<sup>rd</sup> - Friday, May 22<sup>nd</sup>, parents are welcome to eat lunch with their child on an occasional basis during their child's designated lunchtime. Parents may eat with their own children only outside on the picnic tables. Please note, we cannot accommodate an alternative location in the event of inclement weather.

#### Dismissal Procedures...

- ▶ There are four supervised dismissal areas each afternoon: Buses (including off-site aftercare vehicles, Walkers (parents park and wait by marquee for children), Car Riders and On-site Aftercare.
- ▶ Parents must communicate with classroom teacher which dismissal group their child will participate in on a daily basis.
- ▶ All students will be given a colored dismissal band to be placed on their backpack indicating their dismissal area: Buses (blue), Walkers (green), Car Riders (red), On-site Aftercare (yellow).
- ▶ All dismissal changes must be submitted in writing prior to 1:00 p.m.
- ▶ In the event of severe inclement weather, dismissal may be delayed and students will be called from classrooms.

#### Welcome Back "Meet and Greet"...

- ▶ Tuesday, August 13<sup>th</sup> all families will have an opportunity to meet their child's teacher. Feel free to drop off your child's supplies at this time.
- ▶ Please stop by the HSA tables and meet our wonderful group of volunteers to purchase items and find out about the many opportunities available this school year.
- ▶ The "Meet and Greet" schedule is as follows:

Kindergarten	8:00 - 9:00 a.m. (Cafeteria)
1 <sup>st</sup> and 2 <sup>nd</sup> Grade	9:30 - 10:15 a.m. (Classrooms)
3 <sup>rd</sup> - 5 <sup>th</sup> Grade	10:45 - 11:15 a.m. (Classrooms)

We look forward to a very successful school year and the opportunity to work together with our families to provide the safest learning environment and best educational experiences for all our students. Let's make 2019-20 the best school year ever!!!

#### Don't Forget...

School starts Wednesday, August 14<sup>th</sup>.

Please mark your calendar. We look forward to seeing you soon!